

# CONTROLLED//PRVCY

U.S. DOE - Naval Reactors Personnel Security Information Reporting Form  
(Foreign Activities - Non-US Citizen, Child Adoption, Foreign Election Voting, Foreign Accounts, Etc)

**The individual filling out this form is responsible for ensuring no classified, Unclassified Controlled Nuclear Information, or Unclassified Naval Nuclear Propulsion Information is included or attached.**

Check box if this report is regarding some other cleared individual. Provide your contact information here. Leave blank any clearance holder information not known.

Name: (self-reporting leave blank)      Phone Number:      Unclassified Email Address:

## CLEARANCE HOLDER/APPLICANT INFORMATION THIS REPORT IS APPLICABLE TO

Today's Date:      Federal      Work Location (Site and City/State):  
Contractor  
Name (Last, First, Middle):      Employer:  
Date of Birth:      Last 4 SSN:      DOE# (If Known)      Clearance Level:      Special Access:  
HRP      SCI  
Home Address:      City, State, Zip  
Work Phone:      Home or Cell Phone:      Unclassified Email Address: (for any questions)

### Foreign Activities

Select all foreign activities that apply and provide as much information as possible in the appropriate section below..

### Involvement in a Foreign Business

Please provide the requested information regarding your involvement with a foreign business

Name of Business(es):

**See next page for additional questions regarding the information you are reporting**

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Please describe the line of business and customer base:

Please describe what the business does (line of business) and include who the company serves (Customer base):

Please provide the city and country where the business is located:

List all of the countries where the business has offices or conducts business:

Date you began involvement:

Describe how you became involved in this business and what your involvement is in the business:

If you have financial involvement, what is the total value (in U.S currency) of your involvement ?

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## Purchasing Foreign Property

Please provide the requested information regarding your purchase/ownership of foreign property.

Type of Property(ies):

Property Location:

Please describe the purpose and use of this property:

Please provide the estimated value of this property, and the amount of your ownership in this property:

Date property acquired:

What is the balance due on this property?

How was this property acquired (i.e. purchased, inherited, etc.)?

**Make copy of the page if more than one item needs to be reported**

See next page for additional questions regarding the information you are reporting

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## Adoption of a Non-U.S Citizen Child

Please provide requested information regarding the adoption of a Non-U.S. citizen child.

Country(ies) of Adoption(s):

Date(s) of Adoption(s):

Provide information below if you had contact with foreign government officials to adopt this child.

(Limit 250 Characters)

Please provide all travel details relating to this adoption(s). Include dates, where stayed, countries traveled through and layovers.

(Limit 250 Characters)

**Create a copy of this page if additional adoptions need to be reported.**

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## Voting in a Foreign Election

Please provide the details surrounding your report of voting in a foreign election

Country in Which You Voted:

Date(s) you last voted in this country:

Please provide a list of all of the foreign elections you have voted in since you have become a U.S. Citizen. Include date and type of election (i.e. National - President, Local Mayor, etc.).

(Limit 250 Characters)

Please provide an explanation as to why you voted in a foreign election.

**Create a copy of this page if additional foreign voting needs to be reported.**

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## Opening a Foreign Bank Account

Please provide the requested information regarding your foreign bank account(s).

Country Where Account is Located:

Type of Account:

Bank Name:

Date Opened:

Please Explain Why You Have This Account.

**Create a copy of this page if additional foreign bank accounts need to be reported.**

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See next page for additional questions regarding the information you are reporting

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## Application for or Receipt of Foreign Citizenship

Please provide the following information about your citizenship in a foreign country. If you obtained this citizenship after you obtained your United States citizenship, please provide the reason you sought this citizenship. If you hold a passport for this country, please provide your CPSO with the passport information in the section below.

In what country(ies) do you hold citizenship(s)?

How long have you held this citizenship?

Why and how did you obtain this citizenship?

If you have additional citizenship for another country provide the detailed information below.

**If you hold or have held a passport for this country, please provide the information below.**

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## Application for/Possession of Foreign Passport

Country of non-U.S. Passport:

Date of Passport Application:

Passport Issue Date:

Passport Expiration Date:

Date Passport Last Used:

Please explain why you obtained or hold the passport from a non-U. S. country:

Please list the countries you have traveled to with this passport:

If you have an additional foreign passport to report provide the required information below:

**Create a copy of this page if more than one passport needs to be reported.**

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**Questions may be directed to the NR PERSEC Helpdesk: NRPERSEC.Helpdesk@nrp.doe.gov or 518-395-6373**

**I certify or affirm that the information on this form is true and correct, to the best of my knowledge.**

Signature:

Date:

Signature may be electronic or wet.

**See next page for submission instructions -- Follow carefully to ensure received**

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## Submission Instructions

When complete, sign the form and forward to the Naval Reactors Personnel Security Office. Keep a copy of your submission for your own personal records.

Contact the NR Personnel Security Office for any form submission questions.

## Submission methods

*\* DO NOT SUBMIT BETWEEN DIFFERENT NETWORKS DUE TO SYSTEM COMPATIBILITY PROBLEMS \**

1. From NMCI, send to [steve.a.bowen.civ@us.navy.mil](mailto:steve.a.bowen.civ@us.navy.mil) AND [arthur.m.duvall.civ@us.navy.mil](mailto:arthur.m.duvall.civ@us.navy.mil)
2. From DOECO, send to [nrpersec.helpdesk@nrp.doe.gov](mailto:nrpersec.helpdesk@nrp.doe.gov)
3. From PrimeNet, send to [nrpersec@unnpp.gov](mailto:nrpersec@unnpp.gov)
4. From NNPP Net (high side), send to [nrpersec@nnpp.gov](mailto:nrpersec@nnpp.gov)
5. By FAX, 518-395-6078
6. By mail, US Dept of Energy, NR PERSEC, PO Box 1069, Schenectady, NY 12301-1069
7. From corporate and personal E-mail accounts, send via a password-protected PDF in an unencrypted mail to the Personnel Security Office at [nrpersec.helpdesk@nrp.doe.gov](mailto:nrpersec.helpdesk@nrp.doe.gov) and send the password for the PDF to the Personnel Security Office via a second, separate email.

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