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U.S. DOE - Naval Reactors Personnel Security Information Reporting Form (Legal Name Change)

The individual filling out this form is responsible for ensuring no classified, Unclassified Controlled Nuclear Information, or Unclassified Naval Nuclear Propulsion Information is included or attached.

Check box if this report is regarding some other cleared individual. Provide your contact information here. Leave blank any clearance holder information not known.

Name: (self-reporting leave blank) Phone Number: Unclassified Email Address:

CLEARANCE HOLDER/APPLICANT INFORMATION THIS REPORT IS APPLICABLE TO

Today's Date: Federal Work Location (Site and City/State):
Contractor

Name (Last, First, Middle): Employer:

Date of Birth: Last 4 SSN: DOE# (If Known) Clearance Level: Special Access:
HRP SCI

Home Address: City, State, Zip

Work Phone: Home or Cell Phone: Unclassified Email Address: (for any questions)

Legal Name Change

Please provide the requested information regarding your name change.

Previous Last Name (include suffix): Previous First Name: Previous Middle Name:

New Last Name (include suffix): New First Name: New Middle Name:

Please provide a reason for this name change. **(Please note: If this change is due to a change in marital status, please instead complete the IR Form "Marriage, Divorce, Cohabitation with Name Change")**

See next page for submission instructions -- Follow carefully to ensure received

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Questions may be directed to the NR PERSEC Helpdesk: NRPERSEC.Helpdesk@nrp.doe.gov or 518-395-6373

I certify or affirm that the information on this form is true and correct, to the best of my knowledge.

Signature:

Date:

Signature may be electronic or wet.

Submission Instructions

When complete, sign the form and forward to the Naval Reactors Personnel Security Office. Keep a copy of your submission for your own personal records.

Contact the NR Personnel Security Office for any form submission questions.

Submission methods

**** DO NOT SUBMIT BETWEEN DIFFERENT NETWORKS DUE TO SYSTEM COMPATIBILITY PROBLEMS ****

1. From NMCI, send to steve.a.bowen.civ@us.navy.mil AND arthur.m.duvall.civ@us.navy.mil
2. From DOECO, send to nrpersec.helpdesk@nrp.doe.gov
3. From PrimeNet, send to nrpersec@unnpp.gov
4. From NNPP Net (high side), send to nrpersec@nnpp.gov
5. By FAX, 518-395-6078
6. By mail, US Dept of Energy, NR PERSEC, PO Box 1069, Schenectady, NY 12301-1069
7. From corporate and personal E-mail accounts, send via a password-protected PDF in an unencrypted mail to the Personnel Security Office at nrpersec.helpdesk@nrp.doe.gov and send the password for the PDF to the Personnel Security Office via a second, separate email.

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