

# CONTROLLED//PRVCY

## U.S. DOE - Naval Reactors Personnel Security Information Reporting Form (Financial Bankruptcy, Delinquency, Garnishment, Infusion, or Other Activity)

**The individual filling out this form is responsible for ensuring no classified, Unclassified Controlled Nuclear Information, or Unclassified Naval Nuclear Propulsion Information is included or attached.**

Check box if this report is regarding some other cleared individual. Provide your contact information here. Leave blank any clearance holder information not known.

Name: (self-reporting leave blank)

Phone Number:

Unclassified Email Address:

### CLEARANCE HOLDER/APPLICANT INFORMATION THIS REPORT IS APPLICABLE TO

Today's Date:

Federal

Work Location (Site and City/State):

Contractor

Name (Last, First, Middle):

Employer:

Date of Birth:

Last 4 SSN:

DOE# (If Known)

Clearance Level:

Special Access:

HRP

SCI

Home Address:

City, State, Zip

Work Phone:

Home or Cell Phone:

Unclassified Email Address: (for any questions)

### Financial Anomalies

Bankruptcy

Delinquent Account  
(Greater than 120 Days)

Infusion of Assets of  
\$10,000 or greater

Lien or Garnishment

Other (see page 3)

Judgment

### Infusion of Assets

Please provide the source of any infusion of assets of \$10,000 or greater (i.e. inheritance, winnings, etc.).

Please provide the amount of money you received with this transaction and the date of receipt (mm/yyyy).

**See next page for additional questions regarding the information you are reporting**

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## Delinquent Account(s), Liens, and/or Garnishments

For delinquencies in excess of 120 days, please provide the name of the creditor(s). For Liens/Garnishments, please also provide the name and address of the court(s) where filed.

Provide the dollar amount of the delinquent account(s), lien(s), or judgment(s) (as applicable).

Provide the circumstances surrounding the debt(s). Why did this happen? Include when you first incurred the debt(s), and discuss attempts you made to resolve the debt with the creditor.

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## Bankruptcy Filing

Please describe the circumstances that led to your bankruptcy filing.

Please provide the name and location of the court in which you filed this action.

Under which chapter did you file bankruptcy?

What was the filing date?

Check this box if your bankruptcy has been DISCHARGED:

Check this box if your bankruptcy has been DISMISSED:

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***See next page for additional questions regarding the information you are reporting***

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## Other Financial Anomalies

Other financial activity to report:

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Questions may be directed to the NR PERSEC Helpdesk: [NRPERSEC.Helpdesk@nrp.doe.gov](mailto:NRPERSEC.Helpdesk@nrp.doe.gov) or 518-395-6373

**I certify or affirm that the information on this form is true and correct, to the best of my knowledge.**

Signature:

Date:

Signature may be electronic or wet.

## **Submission Instructions**

When complete, sign the form and forward to the Naval Reactors Personnel Security Office. Keep a copy of your submission for your own personal records.

Contact the NR Personnel Security Office for any form submission questions.

## **Submission methods**

**\* DO NOT SUBMIT BETWEEN DIFFERENT NETWORKS DUE TO SYSTEM COMPATIBILITY PROBLEMS \***

1. From NMCI, send to [steve.a.bowen.civ@us.navy.mil](mailto:steve.a.bowen.civ@us.navy.mil) AND [arthur.m.duvall.civ@us.navy.mil](mailto:arthur.m.duvall.civ@us.navy.mil)
2. From DOECO, send to [nrpersec.helpdesk@nrp.doe.gov](mailto:nrpersec.helpdesk@nrp.doe.gov)
3. From PrimeNet, send to [nrpersec@unnpp.gov](mailto:nrpersec@unnpp.gov)
4. From NNPP Net (high side), send to [nrpersec@nnpp.gov](mailto:nrpersec@nnpp.gov)
5. By FAX, 518-395-6078
6. By mail, US Dept of Energy, NR PERSEC, PO Box 1069, Schenectady, NY 12301-1069
7. From corporate and personal E-mail accounts, send via a password-protected PDF in an unencrypted mail to the Personnel Security Office at [nrpersec.helpdesk@nrp.doe.gov](mailto:nrpersec.helpdesk@nrp.doe.gov) and send the password for the PDF to the Personnel Security Office via a second, separate email.

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