

SUPPLIER TO COMPLETE THIS SECTION			
1) To:		2) Attention:	
3) Purchase Order No.:	4) Release No.:	5) Submittal ID: RFI-	
6) Project Name:			
7) Description:		8) Attachments:	
9) Contract Requirement / Reason Requested:			
(Attach additional sheets if more space is needed)			
<p>Action taken herein does not authorize any increase in the purchase order price or delay in delivery. If the Supplier considers that any comments made and/or approval will result in a purchase order price increase or delay in delivery, no action should be taken in complying with this document, and the Supplier's proposal for accomplishing the work should be submitted to the Contracts Professional as soon as possible. Any change in price and/or delivery will require a formal Amendment to the Purchase Order.</p> <p>*Supplier's signature below certifies that all technical specification and purchase order requirements relevant to this submittal have been met and will be implemented during completion for a high quality product which meets all purchase order requirements.</p>			
10) Supplier Name:			
<i>Title</i>	<i>Name</i>	<i>Signature</i>	<i>Date</i>
FMP TO COMPLETE THIS SECTION			
11) Comments / Information to Supplier:			
(Attach additional sheets if more space is needed)			
12) Requestor:			
<i>Name</i>	<i>Signature</i>	<i>Date</i>	
13) Contracts Professional:			
<i>Name</i>	<i>Signature</i>	<i>Date</i>	