

Enterprise Resource Planning (ERP) Deployment FAQs

If you have a question that cannot be answered using this document, please send to the FMP Supplier Subteam at FMPSupplierSupport@unnpp.gov for review and response. This document will be updated periodically to include new/additional questions and updated responses. Continue to check the Supplier page via the NNL Website for additional resources as well.

General Information

What is Enterprise Resource Planning (ERP)?

FMP will introduce a Cloud-based Enterprise Resource Planning (ERP) solution/system that will improve business operations, including procurement/supply chain, with the goal of enabling enhancements such as increased efficiency, increased flexibility, and innovative software functionality.

What system is being deployed?

Oracle Fusion Cloud is the solution/system that will be deployed.

What is Oracle Fusion Cloud (OFC)?

Oracle Fusion Cloud (OFC) is a Cloud-based commercial business solution.

What is multi-factor authentication (MFA)?

Multi-factor authentication (MFA) is a security method that requires users to provide more than just a password to log in to an account. This additional step of verification can help prevent unauthorized access to accounts, even if a password is compromised. Examples: pin, security token.

When is the go-live date?

The system is planned to go-live in March 2025. Stakeholders will be notified accordingly if the date shifts.

Support / Resources

Where can I find resources related to the deployment of Oracle Fusion Cloud?

Additional resources will be provided to Suppliers as they are developed. This will include training and guidance documents. Further communications will address where to find these resources and/or they will be posted to the Naval Nuclear Laboratory website.

Will there be support for suppliers?

Yes, there will support for supplier prior to deployment and after go-live. The specifics of the strategy are being developed and we will share details on support resources as they become available. To date:

- A Supplier Support email (FMPSupplierSupport@unnpp.gov) has been created for a central contact for FMP suppliers. Questions and comments can be directed to this account which will go to our Supplier Subteam.
- If you have an active contract with FMP, you may also reach out to your Contracts Professional.
- Additional resources will be made available to provide support in the form of information related to system deployment.
- Once the system is live, support will be made available for our suppliers, including the continuation of the use of the FMP Supplier Support email.

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Will there be additional communications related to the deployment of Oracle Fusion Cloud?

Yes, additional communications are planned to inform suppliers as we near system deployment. Expect two more communications to *tentatively* be issued in the early December 2024 and early February 2025 timeframes.

Who should I reach out to with questions?

Please reach out to the FMP Supplier Support Team at FMPSupplierSupport@unnpp.gov.

System Access / Account

Where can I access the system?

A link to the system/Supplier Portal is planned to be made available via the NNL Supplier page on the Naval Nuclear Laboratory website. More information will be shared in future communications.

How will I access the system?

Access to Oracle Fusion Cloud (OFC) will be via the Supplier Portal utilizing multi-factor authentication (MFA) which will be further outlined in future communications.

What are the Operating System (OS) requirements to launch/access Oracle Fusion Cloud?

This will be dependent on the type of OS running on your computer. It is recommended that you consult Oracle resources online for further information.

How can I set up an account?

Instructions for setting up an account will be forthcoming in a future communication and provided on the NNL Supplier page.

How many account(s) does my company need to set up?

Accounts will not be companywide. An account will need to be set up for each individual from the company who will be accessing Oracle Fusion Cloud.

What can I do now to prepare to set up my supplier profile in the new business system?

To prepare, FMP suggests taking the following steps:

- Register your business or obtain a UEI number in sam.gov
- Know your taxpayer ID number
- Find your 9-digit zip code https://zip.postcodebase.com/zipcode_quick_select#condel
- Find your congressional district <https://www.census.gov/mycd/>
- Find your NAICS code(s) <https://www.census.gov/naics/>

What are the benefits of accessing the system?

Accessing the system via the Supplier Portal will enhance your interactions with FMP. The Portal will promote self-service management for you in areas such as your supplier profile, requests for action (e.g., requests for proposals), active orders, invoicing, and notifications. Additionally, you'll be able to upload documents (e.g., invoices, proposals, submittals) for FMP review and approval. These are some of the functions that will increase automation and streamline the way we do business together.

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I don't currently have an open/active contract with FMP, am I still eligible to create an account?

Yes, you will be eligible to create an account as a prospective supplier so long as you meet all necessary requirements. More information will be shared.

What if I don't want to access the system?

Suppliers are strongly encouraged to set up an account to access Oracle Fusion Cloud. Access to the Supplier Portal will enhance interactions with FMP to streamline how we do business together. If you have concerns about accessing the system, please reach out to the FMP Supplier Support Team (FMPSupplierSupport@unnpp.gov) to discuss.

System Functionality

Will I be able to submit my invoices through the system?

Yes, suppliers will be able to upload and submit invoices through the Supplier Portal. The system will allow for tracking the status of invoices as well.

Will I be able to submit contract deliverables through the system?

Yes, contract deliverables (e.g., submittals) can be submitted through the Supplier Portal (subject to information protection requirements).

Will I be able to see the status of actions in the system?

Yes, suppliers will have visibility into the status of certain items pertaining to their active contracts with FMP.

Will I be able to update my profile through the system?

Yes, suppliers will have the ability to update aspects of their profile through the Supplier Portal.

Will the system send notifications to me?

Yes, there will be user notifications within Oracle Fusion Cloud.

Will supplier forms and documents be available in Oracle Fusion Cloud?

The availability of forms and documents within the system is still under evaluation by the team. Regardless, relevant contractual documents and forms will remain available via the NNL Supplier page on the Naval Nuclear Laboratory website.

BPMI Oracle Fusion Cloud (OFC)

I have contracts with BPMI and am accessing their new procurement system. Does this mean I'll automatically have access to the FMP system when it's deployed?

No. BPMI has its own instance of Oracle Fusion Cloud. Suppliers will be required to set up separate account(s) for accessing the FMP system.

Is FMP Oracle Fusion Cloud the same as the BPMI system? Does it function / is it configured, etc. similarly?

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While the base Cloud platform is the same (Oracle Fusion Cloud), each system was designed and configured based on BPMI's and FMP's individual needs. There may be some overlap in functionality and configuration; however, the systems are unique.