Naval Reactors Personnel Security Information Reporting Form

(Foreign Activities - Non-US Citizen, Adoption, Election Voting, Accounts, Etc)

The individual filling out this form is responsible for ensuring no classified, Unclassified Controlled Nuclear Information, or Unclassified Naval Nuclear Propulsion Information is included or attached.

Only use this section if this is regarding some other individual. Check this box and provide your contact information here. Leave blank any information not known about the individual. ☐

Name: | Phone Number: | Unclassified Email Address: (To contact you)

CLEARANCE HOLDER/APPLICANT INFORMATION THIS REPORT IS APPLICABLE TO

Today's Date:

☐ Federal
☐ Contractor

Work Location (Site and City/State):

Name (Last, First, Middle):

Employer:

Date of Birth: | Last 4 SSN: | DOE# (If Known) | Clearance Level: | Special Access: ☐ HRP ☐ SCI

Home Address: | City, State, Zip

Work Phone: | Home or Cell Phone: | Unclassified Email Address: (To use for contact)

Foreign Activities

Select all foreign activities that apply and provide as much information as possible in the appropriate section below..

Involvement in a Foreign Business

Please provide the requested information regarding your involvement with a foreign business

Name of Business(es):

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Form Revision: 10/2026

Controlled by:	Department of Energy
Controlled by:	Naval Reactors Security – 08U
CUI Category:	PRVCY
Dissemination Control:	FEDCON
POC:	412-476-7288/megan.bakkala@nrp.doe.gov

Please describe what the business does (the line of business):

Please describe who the company serves (the customer base):

Please provide the city and country where the business is located:

List all of the countries where the business has offices or conducts business:

Date you began involvement:

Describe how you became involved in this business and what your involvement is in the business:

If you have financial involvement, what is the total value (in U.S currency) of your involvement ?

Purchasing Foreign Property

Please provide the requested information regarding your purchase/ownership of foreign property.

Type of Property(ies):

Property Location:

Please describe the purpose and use of this property:

Please provide the estimated value of this property, and the amount of your ownership in this property:

Date property acquired:

What is the balance due on this property?

How was this property acquired (i.e. purchased, inherited, etc.)?

Make copy of the page if more than one item needs to be reported

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Adoption of a Non-U.S Citizen Child

Please provide requested information regarding the adoption of a Non-U.S. citizen child.

Country(ies) of Adoption(s):

Date(s) of Adoption(s):

Provide information below if you had contact with foreign government officials to adopt this child. (Limit 250 Characters)

Please provide all travel details relating to this adoption(s). Include dates, where stayed, countries traveled through ,and layovers. (Limit 250 Characters)

Create a copy of this page if additional adoptions need to be reported.

Voting in a Foreign Election

Please provide the details surrounding your report of voting in a foreign election

Country in Which You Voted:

Date(s) you last voted in this country:

Please provide a list of all of the foreign elections you have voted in since you have become a U.S. Citizen. Include date and type of election (i.e. National - President, Local Mayor, etc.). (Limit 250 Characters)

Please provide an explanation as to why you voted in a foreign election.

Create a copy of this page if additional foreign voting needs to be reported.

Opening a Foreign Bank Account

Please provide the requested information regarding your foreign bank account(s).

Country Where Account is Located:

Type of Account:

Bank Name:

Date Opened:

Please Explain Why You Have This Account.

Create a copy of this page if additional foreign bank accounts need to be reported.

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Application for or Receipt of Foreign Citizenship

Please provide the following information about your citizenship in a foreign country. If you obtained this citizenship after you obtained your United States citizenship, please provide the reason you sought this citizenship. If you hold a passport for this country, please provide your CPSO with the passport information in the section below.

In what country(ies) do you hold citizenship(s)?

How long have you held this citizenship?

Why and how did you obtain this citizenship?

If you have an additional citizenship for another country provide the detailed information below.

If you hold or have held a passport for this country, please provide the information below.

Application for/Possession of Foreign Passport

Country of non-U.S. Passport:

Date of Passport Application:

Passport Issue Date:

Passport Expiration Date:

Date Passport Last Used:

Please explain why you obtained or hold the passport from a non-U. S. country:

Please list the countries you have traveled to with this passport:

If you have an additional foreign passport to report provide the required information below:

Create a copy of this page if more than one passport needs to be reported.

Provide any additional information or concerns not already included above or attach that information on separate page:

Questions may be directed to the NR PERSEC Helpdesk: NRPERSEC@unnpp.gov or 518-395-6373

I certify or affirm that the information on this form is true and correct, to the best of my knowledge.

Signature:

Date:

Signature may be electronic or wet.

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Submission Instructions

This form is for CLEARANCE HOLDERS and APPLICANTS associated with the Naval Reactors Program / Naval Nuclear Propulsion Program ONLY.

This report is separate and in addition to any reporting required to granting offices for Sensitive Compartmented Information (SCI) or Special Access Program access authorizations.

Mis-routing this form to the incorrect Personnel Security Office will NOT satisfy or comply with your reporting requirements.

The individual filling out this form is responsible for ensuring no classified, Unclassified Controlled Nuclear Information, or Unclassified Naval Nuclear Propulsion Information is included or attached.

Note: You will not receive any confirmation E-mails. Do not send duplicate messages. These forms will be forwarded to NR Personnel Security Office Adjudicators for review. If they require updates or corrections, they will reach out to you directly from a [dot]gov E-mail account. You are required to provide them with any additional requested information. Be advised that all interactions are added to the your case file permanent record and factored into the adjudicative process. Concerns with any interactions can be reported to the Personnel Security Office at 518-395-6373 for escalation to management attention.

Keep a copy of your submission for your own personal records and future reference if questioned.

See the PDF titled "*NR PerSec Reporting Requirements and Instructions*" for more information.

Use one of the following methods to submit your form:

**** AVOID NNPP NET SUBMISSION - IT ADDS TRANSFER REVIEWS BY OTHER PEOPLE ****

1. Sent from PrimeNet:
   E-mail to nrpersec@unnpp.gov
2. Sent from NMCI:
   E-mail to keith.a.stout.civ@us.navy.mil AND karen.a.travis.civ@us.navy.mil
3. Sent from DOE network:
   E-mail to nrpersec.helpdesk@nrp.doe.gov
4. FAX to 518-395-6078
5. USPS mail to:
   US Dept of Energy, NR PERSEC, PO Box 1069, Schenectady, NY 12301-1069
6. Sent from corporate and personal E-mail accounts:
   Send via a password-protected PDF in an unencrypted E-mail to the PerSec Office at nrpersec.helpdesk@nrp.doe.gov and send that password to the PerSec Office via a second, separate email. Contact the PerSec Office at 518-395-6373 with questions.