Naval Reactors Personnel Security Information Reporting Form

(Financial Bankruptcy, Delinquency, Garnishment, Infusion, or Other Activity)

The individual filling out this form is responsible for ensuring no classified, Unclassified Controlled Nuclear Information, or Unclassified Naval Nuclear Propulsion Information is included or attached.

Only use this section if this is regarding some other individual. Check this box and provide your contact information here. Leave blank any information not known about the individual. ☐

Name: | Phone Number: | Unclassified Email Address: (To contact you)

CLEARANCE HOLDER/APPLICANT INFORMATION THIS REPORT IS APPLICABLE TO

Today's Date:

☐ Federal
☐ Contractor

Work Location (Site and City/State):

Name (Last, First, Middle):

Employer:

Date of Birth: | Last 4 SSN: | DOE# (If Known) | Clearance Level: | Special Access: ☐ HRP ☐ SCI

Home Address: | City, State, Zip

Work Phone: | Home or Cell Phone: | Unclassified Email Address: (To use for contact)

Financial Anomalies

☐ Bankruptcy
☐ Delinquent Account (Greater than 120 Days)
☐ Infusion of Assets of $10,000 or greater
☐ Lien or Garnishment
☐ Other (see page 3)
☐ Judgment

Infusion of Assets

Provide the source of any infusion of assets of $10,000 or greater (i.e. inheritance, winnings, etc.).

Provide the amount of money you received with this transaction and the date of receipt (mm/dd/yyyy).

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Form Revision: 10/2026

Controlled by:	Department of Energy
Controlled by:	Naval Reactors Security – 08U
CUI Category:	PRVCY
Dissemination Control:	FEDCON
POC:	412-476-7288/megan.bakkala@nrp.doe.gov

Delinquent Account(s), Liens, and/or Garnishments

For delinquencies in excess of 120 days, provide the name of the creditor(s) and account numbers. For Liens/Garnishments, also provide the name and address of the court(s) where filed.

Provide the dollar amount of the delinquent account(s), lien(s), or judgment(s) (as applicable).

Provide the circumstances surrounding the debt(s). Why did this happen? Include when you first incurred the debt(s), and discuss attempts you made to resolve the debt with the creditor.

Bankruptcy Filing

Describe the circumstances that led to your bankruptcy filing.

Provide the name and location of the court in which you filed this action.

Under which chapter did you file bankruptcy?

What was the filing date?

Check this box if your bankruptcy has been DISCHARGED: ☐

Check this box if your bankruptcy has been DISMISSED: ☐

See Next Page

Other Financial Anomalies

Other financial activity to report:

Provide any additional information or concerns not already included above:

Questions may be directed to the NR PERSEC Helpdesk: NRPERSEC@unnpp.gov or 518-395-6373

I certify or affirm that the information on this form is true and correct, to the best of my knowledge.

Signature:

Signature may be electronic or wet.

Date:

See Next Page

Submission Instructions



This form is for CLEARANCE HOLDERS and APPLICANTS associated with the Naval Reactors Program / Naval Nuclear Propulsion Program ONLY.

This report is separate and in addition to any reporting required to granting offices for Sensitive Compartmented Information (SCI) or Special Access Program access authorizations.

Mis-routing this form to the incorrect Personnel Security Office will NOT satisfy or comply with your reporting requirements.

The individual filling out this form is responsible for ensuring no classified, Unclassified Controlled Nuclear Information, or Unclassified Naval Nuclear Propulsion Information is included or attached.

Note: You will not receive any confirmation E-mails. Do not send duplicate messages. These forms will be forwarded to NR Personnel Security Office Adjudicators for review. If they require updates or corrections, they will reach out to you directly from a [dot]gov E-mail account. You are required to provide them with any additional requested information. Be advised that all interactions are added to the your case file permanent record and factored into the adjudicative process. Concerns with any interactions can be reported to the Personnel Security Office at 518-395-6373 for escalation to management attention.

Keep a copy of your submission for your own personal records and future reference if questioned.

See the PDF titled "*NR PerSec Reporting Requirements and Instructions*" for more information.

Use one of the following methods to submit your form:

**** AVOID NNPP NET SUBMISSION - IT ADDS TRANSFER REVIEWS BY OTHER PEOPLE ****

1. Sent from PrimeNet:
   E-mail to nrpersec@unnpp.gov
2. Sent from NMCI:
   E-mail to keith.a.stout.civ@us.navy.mil AND karen.a.travis.civ@us.navy.mil
3. Sent from DOE network:
   E-mail to nrpersec.helpdesk@nrp.doe.gov
4. FAX to 518-395-6078
5. USPS mail to:
   US Dept of Energy, NR PERSEC, PO Box 1069, Schenectady, NY 12301-1069
6. Sent from corporate and personal E-mail accounts:
   Send via a password-protected PDF in an unencrypted E-mail to the PerSec Office at nrpersec.helpdesk@nrp.doe.gov and send that password to the PerSec Office via a second, separate email. Contact the PerSec Office at 518-395-6373 with questions.